

# OFFICER DELEGATION SCHEME RECORD OF DECISION

**TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES**

<b>Date:</b> 02/02/23		<b>Ref No:</b> 2139	
<b>Responsible Officer:</b> Adrian Crook, Director of Adult Social Services and Community Commissioning			
<b>Type of Decision (please refer to MO Guidance):</b>			
<b>Key</b>	<input type="checkbox"/>	<b>Non-Key</b>	<input checked="" type="checkbox"/>
<b>Freedom of Information Status:</b> <i>(can the report go in the public domain)</i>			
Yes, non-exempt.			
<b>Title/Subject matter:</b>			
Project Managers - Adult Social Care			
<b>Budget/Strategy/Policy/Compliance:</b>			
(i) Is the decision within an Approved Budget?		Yes	
(ii) Is the decision in conflict with the council's policies, strategies, or relevant service plans?		No	
(iii) Does the decision amend existing or raise new policy issues?		No	
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?		No	
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]		No	

## **Summary:**

The Adult Social Care (ASC) programme has been developed in response to a new national assurance framework for adult social care and the Government's 'People at the Heart of Care' white paper. While the Government's Autumn Statement delayed charging reform until 2025, other reforms outlined in the white paper are continuing. There are significant implications attached to a Care Quality Commission (CQC) assessment rating outcome including potential government intervention for those local authorities deemed 'inadequate.'

In response to these changes, local authorities are required to build effective assurance systems. In Bury Council, a transformation programme has been developed, though an ASC Reform Programme Board led by the DASS and AD for Social Work Operations with progress reported to the Locality Board, IDC Board and Bury Council Executive Team.

A Project Manager, funded by Adult Social Care and hosted in the Delivery Unit, Corporate Core was recruited in September 2022. Since then, it has become apparent that the scale of transformation activity required means that




- i) the current allocated resource is inadequate, and
- ii) a programme management office function should be established within Adult Social Care.

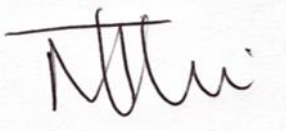

It is therefore proposed as a first step that the ASC funded Project Manager is transferred from the Delivery Unit, Corporate Core to Adult Social Care

In addition, is proposed to recruit (via internal secondment) a project manager – adult social care, for 12 months. An agreed job description and person specification based on an equivalent PM role as per HR advice, is attached. The post is grade 12 i.e., a cost of £52,021 including on-costs over 12 months. Extension beyond 12 months will be considered if work requirements are still valid and subject to available funding.

The role will be funded through Bury's allocation of Charging Reform Implementation Support Grant from Government (£98,649 received in 22/23). The purpose of the role is to provide project management support to:

- Existing change projects including the Liberty Protection Safeguards (LPS) and Charging Reform.
- Newly established ASC assurance meetings on workforce, quality, performance, and finance.
- Readiness preparation for the upcoming CQC assessment and site visit.
- Required information and document management practices and evidence gathering.
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<b>Wards affected:</b> N/A		
<b>Consultations:</b> N/A		
<b>Scrutiny &amp; Review Committee Interest:</b> N/A		
<b>Options considered:</b>  Fixed-term contract/agency post – Employment of a short-term IR35 contractor to support CQC readiness over the next 6 months would be significantly more expensive, costing an estimated £36k for 6 months or £72k for 12 months (based on a £300 day rate).  Do Nothing – Relying on current capacity will impact the capability to deliver ASC reform projects, the CQC assessment readiness and site visit and therefore potentially the assessment outcome.		
<b>Decision</b>  It is requested that:  i) the Adult Social Care funded Project Manager (SM2) in the Delivery Unit is transferred to Adult Social Care to be managed by the Assistant Director, Social Work Operations.  ii) a Project Manager (Grade 12) for 12 months is recruited via internal secondment.		
<b>Decision made by:</b>	<b>Signature:</b>	<b>Date:</b>
Executive Director		06.02.2023
S151 Officer		11/2/23
Director of People and Inclusion Sam McVaigh		14.02.2023

<b>Members Consulted – N/A</b>		
Lead Member		14.02.2023
Cabinet Member		23.02.2023
Opposition Spokesperson		

### Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.